

Library Council Meeting  
Minutes  
October 24, 2019  
Room 2902, Killam Library  
10:00am-12:00pm

Present: Donna Bourne-Tyson (Chair), Linda Clark (Secretary), Carol Richardson (Recording Secretary), Ann Barrett, Anne Matthewman, David Michels, Elaine MacInnis, Erin MacPherson, Gail Fraser, Geoff Brown, Gwen MacNairn, Jackie Phinney, Jan Pelley, Janice Slauenwhite, Joe Wickens, Joyline Makani, Julie Marcoux, Karen Smith, Kirsten Huhn, Leah Unicomb, Marc Comeau, Marlo MacKay, Melissa Rothfus, Michael Moosberger, Michelle Paon, Sai Chua, Sandy Dwyer, Sarah Stevenson, Shelley McKibbon

Regrets: Allison Fulford, Amanda Sparks, Courtney Bayne, Creighton Barrett, Dominic Silvio, Hannah Steeves, Heather MacFadyen, Helen Wojcik, Janet Hathaway, Lachlan MacLeod, Linda Bedwell, Lindsay McNiff, Mark Lewis, Melissa Helwig, Merran Carr-Wiggin, Mick Bottom, Robin Parker, Roger Gillis, Sarah Jane Dooley

*Dalhousie University is located in Mi'kma'ki, the ancestral and unceded territory of the Mi'kmaq. We are all Treaty people.*

1. Adoption of Agenda

The agenda was approved as circulated.

2. Approval of the Minutes (from September 2019)

File in Brightspace [September 2019] 20190926\_LC\_MIN\_DRAFT

**Motion:** to approve the Minutes from the September 26, 2019 meeting as circulated.

L. Clark / S. McKibbon

Carried

3. Business Arising (from the Minutes)

Library Collection Assessments

*Is there a way to communicate with the Deans that the first point of contact is the University Librarian so they know this process has changed. We need to get the message out to everyone.*

That's a good suggestion. It's not even a new process, it is a Senate mandated process. Donna will mention this and the timelines associated with the process at the next Deans Council so they can remind their various committees. It was noted, the process seems to be going smoother than in the past but as a cautionary note, make sure the course has gone through the department curriculum committee before coming to the libraries.

4. Web Advisory Committee (WAC) Annual Report to Library Council 2018-19

Highlights:

- Shelley took on the role as Chair after Margaret Vail resigned.
- There is an increase in the usage statistics but the average visitor duration dropped.
- The big project was the accessibility of the library webpage. A lot of issues that were found are a function of the template that is being used and a lot of that, is a function of choices that are being made in terms of branding. When the branding was moved over to the university webpage there were problems in terms of colors (there are colors you can't use on the libraries

webpage). Campus IT are aware of the problems and are now trying to make some changes. They added a library representative to the Web Operations Group so there is a closer contact between the Library Web Advisory Committee (WAC) and that group. It was noted, Shelley will be stepping down as the Web publisher. She thanks everyone for their support and she will continue to represent the Kellogg on WAC.

Questions:

*Are there any plans to move forward with investigating the drop in the duration of web visits.*

This may be looked into but no actual plan for it. During the last redesign, there was a huge effort put into taking any information patrons were digging deep to find and putting it on the homepage eg. library hours. It's quite likely this effort has worked and patrons are spending less time on our homepage. It was noted that this was part of the purpose of the redesign.

**Motion:** to accept the Web Advisory Committee Annual Report to Library Council 2018-19.

G. MacNairn / K. Huhn

Carried

#### 5. Library Council Annual Report 2018-19

The Library Council Annual Report summarizes what was accomplished in the last year. The report is located on BrightSpace and will be put in DalSpace as an official document.

**Motion:** to accept the Library Council Annual Report, 2018-19.

G. MacNairn / E. MacPherson

Carried

#### 6. EDI Statement & Action Plan

Committee members are: Amanda Sparks, Asmeret Gheabreab, Dominic Silvio, Elaine MacInnis, Kellie Hawley, Marlo MacKay, Michelle McDonald, Nellie Renzelli, Shelley McKibbon, Stephen Murray.

The Committee felt an EDI Statement and Action plan was needed for the libraries. This reinforces commitment and supports Strategic Priority 5.2. Thank you to Dominic, Champion for EDI, for drafting the original plan and bringing it back to the Committee for discussion and revision. The statement and plan was taken to the University Librarian and the Senior Leadership Team (SLT) for review. The next step was to bring it to Library Council for input and endorsement.

It was noted, this is a great statement which will help to endorse an inclusive culture. It was noted, this topic will be revisited at a future Library Council meeting, possibly to be put on the November or the December's agenda.

The action plan is divided into 4 sections:

- ENHANCING DIVERSITY EFFORTS IN THE RECRUITMENT AND RETENTION OF LIBRARIANS AND STAFF
- INCREASING DIVERSITY AWARENESS AND SENSITIVITY AMONG LIBRARY EMPLOYEES
- PROMOTING DIVERSITY VALUES IN OUR SERVICES TO USERS
- STRIVING TO PRESENT A WELCOMING AND INCLUSIVE ENVIRONMENT IN OUR PHYSICAL AND VIRTUAL LOCATIONS

It was noted, the 4<sup>th</sup> bullet was changed from "Ensuring that we present a welcoming and inclusive environment in our physical and virtual locations" to "Striving to present a welcoming and inclusive environment in our physical and virtual locations". It was suggested that we share this plan with staff immediately, as a draft. Donna will share as a draft with CARL colleagues and Theresa Rajack-

Talley, Vice Provost, Equity & Inclusion so they are aware we are doing this. Please send any feedback to Sandy, Chair, EDI Committee.

## 7. Budget Update

The PowerPoint slides for this presentation can be found on BrightSpace and will be put on DalSpace.

Questions:

- *There is a cost to do what we do and the budget continues to go down.*  
The cut is not on the whole budget. Our collection expenditure numbers continue to rise and, as a bonus, we don't have to find money for salary increases.
- *Maybe look at things that we've been doing for a number of years that don't necessarily need to be done anymore. You could look at the least valuable things that might be dropped to balance all the new things that we are doing now.*
- *Do other Nova Scotia libraries get a similar increase.*  
*It's the same for all universities in the province.*
- *Is overspending of the budget forbidden?*  
Yes it is. Extra funding is requested as needed. If, in fact, you overspend, it would come out of next year's budget
- *Have we considered charging outside users for some of our services?*  
No, the wider community is part of our user group. Charging them would not generate much revenue and lose us good will.

## 8. Indigenous Services Librarian posting

The posting is in draft form only. From feedback in meetings with Morning Star Padilla and her colleagues, significant changes were made to this posting.

Key differences from original posting to the first draft:

- The position will not be split between two campuses. It will be based in Halifax. The bulk of the demand is in Halifax. It was noted, like any other system wide position, they may have to travel to Truro on occasion.
- The qualifications have changed. 1-2 years relevant experience will not be a requirement but a preferred qualification or an asset. We want to make sure the new applicants coming through have an opportunity to be successful.
- The preferred qualifications and the required qualifications will be re-grouped.

Suggestions from Library Council:

- Have we given thought to developing our local talent in a very direct way. It was noted that we are considering creating an internship for an Indigenous Library School student with a one-year work term. In the spirit of reconciliation, this would be good for the library.
- If we go through a search for an indigenous candidate and it's a failed search, it could be re-posted as a Regional Data Management (RDM) position and we would still have the one-year internship.
- Consider moving RDM duties farther up in the posting.
- There is a growing need for RDM and supporting an Indigenous student through the School of Information Management (SIM) is a great opportunity to support this initiative.
- We need to make these postings consistent.
- Indigenous Services is still being built and is a huge task for someone. They are really doing more than a Librarian II. It's not just walking in and doing the services. It is seen as walking in with a vision. When you see 1-2 years experience and the duties, it doesn't seem like an entry level

position. It was noted, whenever the word Indigenous comes up, the Indigenous Services Librarian was asked to be involved. It's a big role. There is more than one way to have experience eg. could be experience within their community.

- Would it work better if RDM knowledge went under the qualifications section as having the knowledge? Based on the applicant pool we can then determine if they are a suitable fit and adjust their responsibilities based on their portfolio.
- When looking at the job description, we are looking at the expectations; what are the primary expectations?
- We run the risk of scaring off candidates if the responsibilities are too heavy.
- We need to balance the RDM and subject liaison aspects of the position.
- Subject areas can eat into someone's time and based on the former Indigenous Services Librarian duties, maybe we should consider them the primary focus. If we realize they are going to be called in different directions, we need to think of the real nature of that role.
- We need to consider that we still have other subject liaison areas to be covered.
- It was suggested that we change the closing date to July 1 so we have a larger candidate pool.
- Since we are trying to support a proposed internship for Mi'kmaq, would it be a good idea to say recent graduates are encouraged to apply?

The revisions will be made and then a new draft sent to the Library Council listserv for further feedback. It was suggested that we have a person specifically from the Aboriginal Caucus on the Search Committee.

#### 9. Reports to Library Council (10 minutes)

Questions or discussion topics from previously submitted reports:

- |                      |                      |                      |
|----------------------|----------------------|----------------------|
| - Ann Barrett        | - Janet Hathaway     | - Michael Moosberger |
| - Anne Matthewman    | - Janice Slauenwhite | - Michelle Paon      |
| - Donna Bourne-Tyson | - Marc Comeau        | - Sandra Dwyer       |
| - Elaine MacInnis    | - Marlo MacKay       | - Sarah Stevenson    |

Sandy Dwyer

- In her report a typo re the Limited Term Librarian for Learning and Instruction needs to be corrected.
- Why was the customer service workshop only aimed at staff. Could Reference Librarians also attend?  
There will be another workshop and Sandy will share that information once it's available.

Marlo MacKay

- Can Marlo help us pronounce Mawio'mi. This would be a good opportunity to learn how to pronounce more words in Mi'kmaq. It was suggested that interested staff attend Mi'kmaq History Month activity, learning waltzes. It was noted, there is an app for learning Mi'kmaq. A link will be sent to staff.

#### 10. Round table updates – participating members *on their major goals for the term*

No updates at this time.

#### 11. Announcements

- Limited Term positions  
The two Limited Term position postings have been shortlisted. Presentation dates and times will be posted soon. The goal is to have the Learning and Instruction position presentation given before Lindsay leaves on November 8.
- Congratulations to Robin Parker for her Killam Scholarship.

- Roger Gillis has a book chapter in a copyright book.
- WILU abstracts are due in mid November. The link is in Anne's Matthewman's AUL Report.
- There is a two-hour workshop on Open Educational Resources on Friday October 25 from 1-3pm in B400, Killam Library with Grant Potter, the e-Learning Coordinator, Teaching Learning and Technology at the University of Northern British Columbia. It was noted that this is not being recorded, but Gail will attend and take notes.

12. Any Other Business (as time permits)

Next month at Library Council, there will be a presentation from Guylaine Beaudry, Vice-Provost Digital Planning & University Librarian from Concordia University. She will also be doing a public lecture at SIM.

Meeting adjourned 11:40 a.m.

*Reminder: Some Council members have scent sensitivities. For this reason, we encourage a "No Scents, Makes Sense" policy within the Libraries. Thank you in advance for keeping this in mind.*

## W.K. Kellogg Health Sciences Library | AUL Scholarly Communications

### Highlights for Library Council, October 2019

#### Kellogg Health Sciences Library:

- **Killam Scholarship Recipient:** Congratulations to Robin Parker who has been awarded a prestigious Killam Scholarship for 2019-2022 to support her studies in the Interdisciplinary PhD program. Robin is looking at how we teach and evaluate learning regarding systematic reviews and other knowledge synthesis research. Robin is presenting her first study at the Cochrane Colloquium in Santiago, Chile later this month. ○ **DOSS Review:** A consolidation of use data, survey results, overlap and indexing information has been compiled and is currently being analyzed and should be presented to the Faculty of Dentistry early next month. Thanks to Kirsten for assistance with this project.
- **Kellogg Interns:** First year MLIS students Cora-Lynn Munroe-Lynds and Allison Patton, started at the Kellogg Tuesday October 15. Second year intern Conor Falvey is transitioning to work on UNIWeb in anticipation of Merran leaving us in November.
- **Environmental Scan of Library Service to Ministries of Health and Unaffiliated Health Practitioners:** YCW Intern Kristy Hancock has been conducting phone interviews across the country to complete an environmental scan of library service to Ministries of Health and unaffiliated health practitioners in each of the provinces and territories. We hope this scan will provide us with some insights and ideas of possible directions for these underserved groups in Nova Scotia.

#### Scholarly Communications:

- **Digital Editions now being reflected in the HPL Catalogue:** Dalhousie Digital Editions now show up in the HPL Catalogue and the option to post these in OverDrive was broached. The licence agreement was reviewed and discussed and it was agreed that there may be licencing issues with submitting content to a third party, so this was put aside for now.  
<https://halifax.bibliocommons.com/v2/search?lastSearchScope=false&query=Dalhousie+Libraries+Digital+Editions&searchScope=false&searchType=bkw>
- **SURGE Meeting:** A meeting was arranged with Dr. Aaron Newman (Director) and Jordan Gardiner (Coordinator) of SURGE, a science innovation “sandbox”, to determine common goals and explore ways we can support complimentary initiatives. The Libraries are helping to promote their upcoming event: Practical Steps for Increasing Openness and Reproducibility: A Day of Open Science, Sunday October 20<sup>th</sup>, as part of OA week.  
<http://surgeinnovation.ca/>.
- **OA Week:** Plans continue for OA Week. This year will highlight 3 Scholarship@Dal Libraries sessions (creative commons; deceptive publishing and OER); an OER workshop with Grant Potter UNBC (organized by CLT) and a faculty interview with Lucie Guibault, an OA champion from the Faculty of Law. Also included is the Day of Open Science session mentioned above from SURGE. Marlo is helping out with the interview and promotions. A full list of events with times and dates are at:  
<https://blogs.dal.ca/libraries/2019/10/openaccess-week-2019/>
- **UNIWeb:** Merran Carr-Wiggin will be leaving us early in November as she is expecting a baby. She is currently training Conor Falvey to take over much of her work in the coming weeks. Consultations with faculty, mapping of annual reports, training and troubleshooting continue apace. The initial draft of annual reports for four more Faculties have been completed (Medicine, Dentistry, Agriculture and Science) and these are now with Proximify for development and design.

- **ITS Project Website review:** All project websites registered with ITS have been reviewed and a small number have been identified as potentially requiring archiving. An email has been sent out to the site owners to make them aware of the options and to date 10 have responded in the affirmative. A summary report of this activity is in progress. Website are archived by Geoff at: <https://archiveit.org/collections/12255>
- **CARL Portage - Canadian Data Curation Forum:** Melissa Helwig is attending this event. <https://datacuration.github.io/>

Respectfully submitted,

Ann Barrett

## Report to Library Council

Anne Matthewman – October 2019

### AUL LEARNING AND TEACHING

<https://wilu-conference.github.io/>

The link for the WILU 2020 website is above. Please note that there is a call for programme proposals form with a submission deadline of November 15<sup>th</sup>. The website also has information about the keynote speakers and the pre-conference workshop.

The OER working group met on September 23<sup>rd</sup>. We talked about presentation of the results of the OER survey and also about holding some workshops/webinars on OER. There will be a CLT sponsored workshop on October 25<sup>th</sup> with Grant Potter who is the e-Learning Coordinator at the University of Northern British Columbia. Additionally, Melissa Rothfus and Geoff Brown will be doing a webinar later in the term. The committee will meet again in December.

#### ADAC:

The Council has met three times this fall. Agenda items have included a presentation by the Research Office on the Curriculum Committee framework, academic program quality assurance, and using data sources and analysis to assess student success.

### DUNN LAW LIBRARY

The Law School is currently in the process of interviewing candidates for 2-3 tenure track positions. The librarians are participating in the interviews and also attending the job talks given by the candidates.

I recently attended a Law School Research Hour programme on ethics in legal research, particularly empirical research. I came away from the presentation thinking that we need to tackle this issue when we are teaching legal research. The school has a strong focus on legal ethics but not necessarily in the research context.

We have made a small shift with staff workstations, particularly our IT help desk. The next step will be moving the printers to a more visible location in the information commons.

I am now serving on the Canadian Association of Law Libraries' Scholarship and Awards Committee.



## University Librarian Update October 2019

**Senior Administration:** There was a brief Senior Administrators' Retreat last Wednesday, October 16th, to launch the next phase of the strategic planning process. I am pleased to note that Marc Comeau is serving as one of the two co-leads for the Future of Learning and Teaching group, one of eight theme-based groups advancing the discussion and research to inform the new plan. I participated in the Sustainability, Future of Research, and Culture and Climate group discussions. There will be extensive consultations before the process wraps up in early 2020.

**Budget Update:** This week there is a meeting of Deans and budget officers with the President to discuss the budget process and BAC. Janice Slauenwhite and I will be attending for the Libraries.

Just after I submitted my September Library Council update, we received notice of approval for the one time funding of \$1,413,059 for the USD exchange. It is great to have this confirmed, and it will stave off the need for cancellations for the most part, though we seem to have requests for monograph purchases that will exceed what is possible to allocate. Thanks to Heather MacFadyen, Michelle Paon, Kirsten Huhn and the Resources team for the work required to determine this figure and disburse it across the Dal Libraries acquisitions accounts.

**Libraries-related Discussions at Deans' Council / DRAC / Senate:** This month the Classroom Recording Protocol was approved by SLTC and I will be presenting it at Senate next Monday for approval. Our draft Institutional Research Data Management Strategy was reviewed at DRAC and Deans' Council, and is now on the list for approval by the Provost's Committee. Next on my agenda will be a similar process for a Use of Student Data protocol.

Updates on UNIWeb and ORCID at DRAC were well-received and UNIWeb is now a standing item on the agenda. Thanks very much once again to the Instructional Technologies, Learning & Teaching, RDM, and Schol Coms teams for their input into these documents.

**Other Highlights:** Much of the month involved meetings related to RDM, Open Science, OA, the LGBT Seniors' Archive, the SIM external accreditation committee, sustainable journal pricing and other CRKN-related matters, and other initiatives already noted by various AUL/Heads and other members of SLT. I also met with CLT colleagues to discuss Dal's e-learning strategy, and with Susan Spence and Estelle Joubert to discuss the potential impact of increasing numbers of PhD students on the Dal Libraries and the University.

The Novanet Board met, and based on a member survey, we are considering the impact of the elimination of late fines. This is in place already at several Canadian universities and can be part of a student success/student retention strategy.

The CAUL-CBUA Board also met in Charlottetown, after a successful half-day forum on library services for the LGBTQ2S+ community, which featured excellent presentations by Dal professor (and our LGBT Seniors' Archive collaborator) Jacqueline Gahagan, Michael Moosberger and Robin Parker. I attended Dal's Fall Convocation, which was a successful event, held at the Halifax Convention Centre for the first time.

# AUL Library Services & Head, MacRae Library

## Highlights for Library Council

October 2019

### LIBRARY SERVICES

**Access Services** – Sandy has organized two Customer Service workshops for staff that are taking place November 13 and 21. A laptop lending pilot will be in place soon for those libraries that currently do not lend laptops. Park View Education Centre in Bridgewater has recently been added to our list of schools with IB agreements in place with us. Food for Fines is currently underway and continues until November 3<sup>rd</sup>.

**Assessment** – Linda is focusing on the Sexton Library space assessment to meet a January deadline. She is coordinating several student focus groups and continues to coordinate and write the faculty interview report, as well as insync survey space data analysis. Other assessment projects are on hold while this work is underway.

**Document Delivery** – There is a new Reciprocal Resource Sharing agreement in effect with BCI and COPPUL. OCU (less U of T) to be implemented in January (hopefully). Under this new agreement, there will be no charge for copies between the institutions and we will change to a 6 week loan period with a possibility of a 6 week renewal.

**Equity, Diversity & Inclusivity** - the final drafts of the EDI Statement and EDI Plan for the Dalhousie Libraries was approved at the most recent SLT meeting. Sandy will be presenting the documents at today's meeting and we welcome your feedback. On Tuesday, October 29<sup>th</sup>, Dominic, Sandy, Donna and I will be meeting with Theresa Rajack-Talley, the new Vice-Provost, Equity & Inclusion.

**GIS & Data Services** – Jen is delivering her Lunchless Learn GIS Workshops. This series features five topics and is presented at two locations on the Sexton and Studley campuses. Choi and Lachlan have added a new dataset to the Dalhousie Dataverse. It is called the Fisherman's Work Survey, and features historically significant survey data collected in Southwest Nova Scotia, in 1982. Gwen and Julie are on the Search Committee to appoint a limited term Data Librarian. The successful candidate will serve for ten months, starting in January 2020. James continues to create opportunities for Dalhousie students to be successful in the GIS sector. Our six ECCE Student Associates for 2019/20 have been selected and will receive complimentary registrations to attend the *Esri Canada Regional GIS User Conference* being held in Halifax, on November 5-6. Another forum convening in Halifax, on October 24-25, is the *CRDCN National Conference*. Both events present a variety of learning opportunities for all our team members.

**Indigenous Services** – Morning Star resigned her position with the Dal Libraries effective October 1 so we are in the process of revising the position description to post for a new Indigenous Services Librarian. We will be discussing this more in the agenda of today's

meeting. In the interim, we will be working to establish an Indigenous Advisory Committee for the Dal Libraries. I will be serving on the CAUL-CBUA Indigenous Knowledge Committee. We are in the process of scheduling the first meeting.

**LIPCC** – LIPCC met last week to debrief on the past summer intern season and reviewed the feedback from the interns on the Intern Enrichment Program. We have also expanded the mandate of the Committee to include practicums from NSCC and Sandy Dwyer has joined the committee as the liaison with that program.

## MACRAE LIBRARY

**Art Show 2020** – The Committee working on the DalAC Art Show is starting to begin preparations for next year's show. The show will need to move this year due to the grad student office cubicles that are temporarily occupying the Cobequid Gallery. The new Landscape Architecture Design Studio has been offered to us for the art show for 2020.

**LibCal Spaces** – the MacRae Library's implementation of LibCal Spaces has been very successful, permitting users to place their own requests for spaces and gathering important information about the requirements of the bookings. Users receive email confirmation of their bookings as well as reminders and links to cancel or modify their bookings if needed. Thank you to Leah and Daryl for all their work in the configuration and implementation.

**Reading @ the MacRae** – On October 17<sup>th</sup> a reading of *Telescope*, a work of short fiction by Dr. Allan Weiss, was held at the MacRae Library and was reasonably well attended. The author is a colleague of Dr. Deborah Stiles, Associate Professor, Humanities and Rural Studies in the Faculty of Agriculture. Dr. Stiles worked with Erin and Marlo to organize the event.

**Student Printing** – Over the summer we worked with ATS and ITS on the DalAC Campus to transition student and public printing to multifunction devices. We were previously using standalone printers for both black & white and colour, with no service agreements in place. Printing at the MacRae now falls under Dal Libraries. Thank you to the ATS staff and the DalAC ITS staff for their help with a smooth transition.

## Other Notes

- **Canadian AUL Day** - I attended Canadian AUL Days conference in Calgary from October 7 -9 at Mount Royal University. Approximately 27 AULs from across Canada were in attendance. Topics included the Keep@Downsview Project, strategic liaison development at McGill libraries, a demonstration of the Blackfoot augmented reality app, and an update on the Canadian Print Strategy Working Group. We also discussed the report on Professional

Development Opportunities for Associate University Librarians that came out of the Strengthening Capacity Committee of CARL and provided feedback on the report as well as discussing other options for professional development for AULs. There were really valuable sessions such as the roundtable brainstorming exercise, where each AUL presented an issue they were working through in their home institution and the other AULs

brainstormed solutions. We had a tour of 2 new libraries – the Mount Royal University Library and the Calgary Public Library. Both are fascinating new spaces and I will look at highlighting them in an upcoming presentation. One of the interesting trends coming out of our discussions was the increase in the number of libraries using self-serve lockers for Reserves and Holds.

- **CRKN Conference** - I attended the CRKN Access to Knowledge Conference in Ottawa last week. What used to be the AGM has expanded in scope. The traditional sessions on licensing updates were still in place, as well as the annual meeting of the members. However, the session offerings were expanded considerably, including a full-day facilitated workshop on Open Access as well as a keynote address from the new Librarian and Archivist of Canada, Lesley Weir, highlights of the Heritage collection, information on digital heritage projects as well as decolonizing metadata.

## University of King's College report for Dalhousie Library Council

October 21, 2019

### LIBRARY

With fall term in full swing, the Library has been steadily busy.

The Library closed unexpectedly early at 1:30 p.m. on Thursday, Oct. 17, after Dalhousie closed due to storm-related power outages. King's follows Dalhousie's lead on storm closures.

King's Theatrical Society staged *Medea* on the Library steps on the evening of Oct. 19 in the annual Classics in the Quad production.

Registrar's office staff bring prospective students on tours through the Library on a regular basis. The Library will be busy with visitors during King's Open House on Friday, Oct. 25.

### ARCHIVES

Dr. Melanie Frappier and students in the "Disputes" History of Science and Technology class are digging deeply into the history of a collection of Paleolithic stone tools as they prepare for a conference presentation in early November.

The Archives has responded to routine queries.

### UNIVERSITY

The Signal, where School of Journalism student work is published online, is a finalist for four Canadian Online Publishing Awards.

King's has two peer supporters who are part of the Stay Connected Mental Health Project and serve as an on-campus resource for students who need someone to talk to.

King's Worldwide Alumni Celebrations were held on Oct. 17. Afternoon tea went ahead in the boardroom despite the nor'easter and subsequent campus closure. Events were also held in St. John's, Moncton, Colorado and London, UK.

Two Planks and a Passion Theatre will present *Elapultiiek* by shalan joudrey in the Quad on Oct.

22.

Dr. Abraham Rudnick will present the 2019 Dr. Saul Green Memorial Lecture on Oct. 23, speaking on Imagining better health care

The Atlantic Medieval and Early Modern Group will hold their conference at King's on Oct. 25/26.

Janet Hathaway

Interim University Librarian & Archivist

University of King's College

## Report to Library Council

Janice Slauenwhite

Manager, Financial & Physical Resources

October 2019

### Financial

- Submitted mid-year variance report
- Working on multi-year integrated plan

### Facilities

- Met with staff from Facilities Management to discuss facilities renewal projects for the Killam Library in 2020-21
- Ordered furniture for the Archives & Special Collections reading room

### Other

- Met with Patrick Greene (Procurement) and Mateo Yorke (Housing & Conference Services) re integrating the Libraries' agreement with Commissionaires for Night Owls into the existing Residence agreement.
- Attended Faculty Administrators meeting.
- With Sandy Dwyer, met with Liane MacAusland from Commissionaires NS.
- Attended meeting re the International Student Work Experience program.
- Attended Disaster Management Planning Team meeting.

## ATS Report

Marc Comeau

- Natasha Andrews is leaving her position to pursue a role back home in Labrador. She's laid important groundwork for this position during her time with us.
- I'm co-leading the self-study for the Future of Learning and Teaching. It's one of 8 self-study groups that will form the foundational work for the incoming President's new strategic directions.
- I attended the Canarie Summit earlier this month. The theme of the summit was Cyber-Security which is something that our department deals with on a regular basis.
- We are making progress on all three vacancies mentioned in last month's report.

Report to Library Council from Marlo MacKay, Communications Coordinator September 27–October 24, 2019

- Created Mi'kmaq History Month artifact display in Killam lobby with Michelle McDonald and Kara Paul.
- Promotions for escape room (ongoing).
- Organized a recitation of a Rita Joe poem by her grandson, Dal student Madison Joe, at the campus Mawio'mi on September 27. Madison was accompanied by dancer Sarah Propser.
- Attended the campus Mawio'mi and had a table onsite giving away copies of this year's Dal Reads book.
- Worked with United Way steering committee to plan Big Sing launch event and prepare for this year's campaign (ongoing).
- Met with Lindsay McNiff, Allana Hiscock and Brandon Randall to discuss Dal Reads and library programming in residence.
- Attended a meeting of the Health & Wellness Committee.
- Met with staff/faculty from SURGE to plan a joint open science workshop (x2).
- Interviewed faculty member Lucie Guibault and then wrote a story about open access.
- Worked on Open Access week promotions (ongoing).
- Planning for and attending Scary Stories in Shirreff Hall (in partnership with the Writers' Federation of Nova Scotia) on Oct 24 at 7 p.m.
- Attended some events of the Halifax Literary Festival.
- Represented the Dal Libraries at Dalhousie's Open House event (Sat., Oct. 19)
- Sexton focus group promotions (ongoing).
- Met with Marc and Mick to discuss general promotions of ATS services (part of a larger initiative of promoting library services)
- Planned staff activity for Mi'kmaq History Month (learning waltzes)
- Promotions for Allan Weiss reading at the MacRae.
- Preparations for and assisting with initiative for Canadian Library Workers Day.
- Preparations for Oberlander donor event in November.
- Attended meeting of Disaster Management Committee.
- Attended meeting of Equity, Diversity & Inclusion Committee.



Michael Moosberger

AUL Archives, Special Collections and Records Management & University Archivist Report

21 June – 23 October 2019

AUL Archives, Special Collections and Records Management

- Continued the oversight of the renovations to the Archives and Special Collections Reading Room and the installation of mobile shelving in the Archives storage area. The work has now been completed for the most part with only the new furniture for the Reading Room to be ordered
- Attended SLT and Heads meetings as well as my monthly meeting with Donna.
- Continued to participate on conference calls for the DPWG and the NHDS.
- Attended the *Building The Canadian Archive of Women in STEM* strategic planning workshop at the University of Ottawa on 27 September.
- Authorized the transfer of funds to Roger Gillis from the Morse Endowment for the next phase of his Nova Scotia Stories project for which he received another CIF grant application for the next stage of the project.
- Agreed to supervise a Reading Course for a SIM student Mitchell Jabalee on digitization. Have met regularly with Mitchell to review his proposed syllabus; discuss his literature review, and discuss the digitization work being done within the Dal Libraries.
- Continued to meet regularly with Geoff Brown to discuss potential new e-book/school comm projects including the publication of the Raddall diaries.
- Attended several meetings of the Provost's Learning Circles and the Strategic Planning Retreat on 17 August. Sat in on the Data Curation Working Group.
- Attended several meetings related to the organization of the Indigenous Access and Knowledge Symposium, a joint Dal/LAC event being planned for next year.
- Continue to have ongoing communications between Labatt and brewing historian Edd Mather related to the digitization of the Oland brew books and the various findings uncovered by Edd during his analysis of these materials.
- Met with Creighton to discuss the next steps required to be undertaken to complete the digitization and mounting in DalSpace of the Biology Department's Herbarium Collection. The Libraries will commit some endowment funds to see the project completed over the next year.

University Archivist

- Responded to a number of enquiries related to the donation of Dalhousie related archival material and historical questions about the University.
- Met with Professor Marlene Goldman from the Department of English, University of Toronto on 16 July during her visit to Halifax to discuss potential filming locations for her film adaptation of Thomas Raddall's story "The Wedding Gift".

- Continued to meet regularly with Courtney to discuss a number of records management related issues.
- Attended two meetings of the newly formed University Information Risk Management Working Group, a group comprised of members of ITS, Records Management, Internal Audit and the Privacy Office.
- Held several discussions with Christine Lovelace, Archivist at UNB regarding the requirements Dal created for their records management project and for hiring a records management consultant.
- Continued to have ongoing e-mail and in person consultations with Jacquie Gahagan, Dan Mackay and Lydia Hunsberger on the LGBT Seniors Archive project.
- Prepared and made a presentation to the CAUL Forum on Serving the Needs of the LGBTQ2S+ Community at Holland College in Charlottetown, PEI on 30 September.
- Prepared for and attended the University Records Manager's appeal of her position reclassification with HR.
- Hired Katrina Swift and Paulo Matheus de Sousa Lima to work on the Provincial Archival Development Program grant of \$15,000 from the NS Government to process the backlog of small fonds in the Archives and add the descriptions of these fonds into AtoM and Memory NS.
- Attended via teleconference the Annual General Meeting of the AtoM Foundation on 6 October at which discussions related to the future development of AtoM took place.
- Attended LIPCC Meeting on 15 October.
- Attended Archives staff meetings on 10 September and 21 October.
- Responded to a number of enquiries and made a number of visits related to the donation of private and university-related archival material to the Archives. These included:
  - o The McLatchy Family papers – Dal Alumni
  - o The papers of retired Biology professor Ronald O'Dor
  - o Additional records from the Chebucto Orchestra
  - o Additional records from the Theatre Arts Guild
  - o Richard Oland – Oland Family papers
  - o Research papers from Professor Irene Oore
  - o Additional papers from Professor Francoise Baylis
  - o Additional papers from retired Professor Judith Fingard
  - o Additional materials from Nova Scotia writer Wendy Lill
  - o Khaki University historical documents – Registrars Office
  - o Audio-visual tapes and DVDs of various research projects conducted in the Dept. of Psychology and Neuroscience
  - o Letters written by former Dal faculty member John Fraser – website archives in Archive-IT
  - o Photograph albums from Anita Martinez – LGBT Senior Archive Project
  - o Posters and ephemera from Lynne Murphy - LGBT Senior Archive Project
  - o Records, posters and ephemera from Nathaniel Smith - LGBT Senior Archive Project
  - o Records, posters and ephemera from Ross Boutilier - LGBT Senior Archive Project
  - o Papers of Nova Scotia children's writer Jessica Kerrin
  - o Papers of Nova Scotia playwright Catherine Banks

## REPORT TO LIBRARY COUNCIL

October 24, 2019

Submitted by Michelle Paon, AUL Resources & Head of Sexton Library

---

### ASSOCIATE UNIVERSITY LIBRARIAN RESOURCES

- From October 16<sup>th</sup> -18<sup>th</sup>, I attended the Canadian Research Knowledge Network (CRKN) annual general meeting and Open Access Conference in Ottawa. During the conference, guest speakers from Germany, Sweden and the California Digital Library (University of California Libraries) described their efforts to negotiate transformative agreements with publishers. Their goal is to redirect journal/product subscription fees towards achieving the greatest possible open access for their researchers' publications (transitioning from a "pay-to-read" to a "pay-to-publish" model). While their efforts are meeting with success, they noted that a substantial amount of work goes into developing these agreements. They also reminded attendees that there is no single path to arrive at this goal. Institutions and consortia will need to use a variety of approaches as they negotiate transparent and cost-neutral licensing agreements with individual publishers.
- I'm serving on the selection committee for the Resource Licensing Manager position (DPMG). We will be conducting interviews with three candidates during the week of Oct. 21<sup>st</sup>.
- Shelley McKibbin has decided to step down as Chair of the Web Advisory Committee and Web Publisher. We thank Shelley for her leadership during the past year and welcome her continued participation as Kellogg Library rep on the committee. Consideration is being given to selection of a candidate to replace Shelley as Web Publisher.

### HEAD - SEXTON LIBRARY

- The next phase of the Sexton Library space assessment will take place in late October and early November as we conduct a series of focus groups for students in Engineering, Architecture & Planning. The goal is to identify specific student needs related to library spaces, services, technology, and resources. Linda Bedwell has planned and coordinated the focus groups and will be assisted by David Michels, Sexton team members, and Dal Libraries' interns.
- Amanda Sparks and I completed the Sexton Library's mid-year budget variance report and submitted to Janice Slauenwhite.
- I attended the convocations for both the Faculty of Engineering and the Faculty of Architecture & Planning. Congratulations to former Sexton SIM intern Samantha Adema (MLIS graduate)!
- Recently the Melda Murray Student Centre opened on Sexton campus as a one-stop location where Engineering students can book appointments with student support services, access tutoring services, and attend student-centred events. The Centre (Room A109) is located two floors below the library, near the Alumni Lounge and the elevator.
- The Sexton Library team staffed a Dal Libraries booth at the Associated Universities Open House organized by the Faculty of Engineering.
- The Sexton team welcomed new SIM intern Molly Coyle!
- The library's recent book displays have featured Women's History Month, Mi'kmaq History Month, LGBTQ2S+ History, and the Dal Reads book *Song of Rita Joe*.
- I attended: CAUL Forum – Services for LGBTQ2S+ and the Dal SIM Alumni Awards Reception.

**Liaison:** Provided OCEA Honours session. In the absence of an Indigenous Services Librarian, I have agreed to select books on the Indigenous Studies monograph fund.

**NSIS Librarian:** Prepared Librarian's Report, attended October NSIS Council meeting and lecture.

## **Report to Library Council**

**Sandy Dwyer**

**Director, Libraries HR & Access Services**

**October 2019**

The posting for the Instructional Technologies Architect (SIT3) closed on September 30, 2019. The search committee comprised of Marc Comeau, Brian Lesser, Suzanne Sheffield and Sandy Dwyer will be interviewing short-listed candidates on October 25, 2019.

The interviews for the Resource Licensing Manager (ADM 5) will take place on October 23, 2019. The search committee members are Michelle Paon, Kirsten Huhn, Joyline Makani and Sandy Dwyer.

The eResource & Metadata Specialist (C6) interviews will take place the week of October 28<sup>th</sup> to November 1<sup>st</sup>. The search committee members are Gail Fraser, Kirsten Huhn, Amanda Sparks and Sandy Dwyer.

The System Developer (SIT2) posting has closed. The search committee members are being decided and then we will begin the process of short-listing candidates.

The Manager, Academic Technologies Operations (ADM6) posting has closed. The search committee members are being decided and then we will begin the process of short-listing candidates.

I have been working with Firas Zaytoun, Manager Learning & Development to organize a Customer Service workshop for the staff that provide front line public services. Staff from the following areas, Access Services, Special Collections/Archives, AV/Classroom Technology, HelpDesk, and Instructional Technologies, will be attending one of the two workshops set up for November 13<sup>th</sup> and November 21<sup>st</sup>.

Employment requisitions have been submitted to the budget office to replace Natasha Andrew's (resigned as of Oct 23, 2019) Video Conferencing Coordinator (SIT 1) position and Darlene Hazel's (retired as of September 1, 2019) C5 position.

Our Limited Term Data Librarian and Limited Term Learning and Instruction Librarian positions closed on October 15<sup>th</sup>. The Search Committees are in the process of short-listing applicants.

## **AUL Planning**

Accessibility 2030: Since last Library Council, I have uncovered more accessibility legislation. At the Faculty of Science Council meeting on October 17<sup>th</sup> (before the power went out) we heard a presentation from Quenta Adams, Director Student Access and Academic Support; Siobhan Evans, Accessibility Planner and Carol Burke, Accessibility Project Coordinator about Dalhousie Built Environment & Education Standards Accessibility Act Compliance. This presentation outlined the initial steps the university is taking to meet the 2030 deadlines of this legislation. Currently the focus is on the built environment (buildings) and education (instruction and assessment). As service and public buildings, the Libraries are in the first phase of building audits, along with Dalplex and the Arts Centre. This presentation will be coming to Library Council early in 2020.

I am also applying to have a MI student from SIM to do a 100 hour practicum focussed on the topic of sensory-friendly spaces.

Strategic Planning: I have also been spending time looking at Strategic Plans at other academic libraries as well as paying attention to the Dalhousie University strategic planning process. My goal is to have a participatory process for the development of the next full strategic plan.

## **Head of Killam**

Interns: Eight applications were received for our fall intern hire. We interviewed six candidates and selected Lauren Skabar. Lauren's undergraduate studies were in history and political science at Mount Allison University. She comes to us with experience at the Mount A main library (Access services and Government Documents) and the Cumberland Public Libraries. Lauren will be working at the KLSP and assisting with the Sexton assessment.

Renovations to Killam office: Currently scheduled for November 4-15<sup>th</sup>, the Killam Reference & Research Services offices will be getting new flooring to replace the carpet in Carol's area as well as fresh paint on the office hallways. Lindsay McNiff and Julie Marcoux will be working from the first floor Resources cubicles by Joe Wicken's office.

Escape Room: I participated in Escape room training (Gamemaster, and librarian roles) which included observing a beta-test group. At the time of writing, my Escape Room timeslots did not have participants. I hope it is not a Curse of Library Heads.

The resignation of Morning Star Padilla has resulted in some workload adjustments her liaison areas. Kirsten Huhn will be the German liaison and I will be managing French and Spanish. Michelle Paon is looking after collections for Indigenous Studies and Elaine MacInnis will be managing the Indigenous Services portfolio and non-collections related requests from Indigenous Studies.

## Selected meetings & events:

Open Science/Collaboration opportunities discussions:

24 September with Sean MacKinnon re. Open Science Workshop October 20

11 October with Aaron Newman (Neuroscience) & Jordan Gardiner from SURGE: Science

Unleashed (<http://surgeinnovation.ca/>) focus on collaborative opportunities

September 29 - Killam Tour for ALA Accreditation Team for the School of Information management

9 October - Decision-Makers Workshop re Reappointment, Tenure and Promotion

15 October – LIPCC meeting

17 October – Faculty Council (Science) Primary agenda topic: Dalhousie’s Built Environment & Education Standards  
Accessibility Act compliance.

Respectfully submitted,

Sarah Stevenson